



## SOCIAL SECRETARY

### Role

Social Secretary ensure socials are a fundamental part of any student activity group. Whether these are evenings out, weekends away, or just a meal at someone's house, your members will get to know each other better, enjoy themselves more enhance the student experience. A social club is normally a happy club; socials are a great way to break down barriers between old/new members and make sure everyone in the club knows each other.

### Responsibilities

- 1) Organise a wide range of socials – don't just think about drinking related socials!
- 2) Reflect the diverse nature of the student body – this will increase your membership and ensure events are accessible to all.
- 3) Provide a structured plan of socials throughout the year.
- 4) **Remember – Initiations are not permitted!**
- 5) Ensure everyone has a great and safe experience.
- 6) Improving club morale, uniting the club, breaking down cliques.
- 7) All members behave and are safe on social activities.
- 8) Bringing the club members together, especially in-between trips/competitions and training.

### Skills & Qualities

- An Eye for a Good Time
- Creative thinking
- Motivating Volunteers
- Understanding of Inclusion Issues
- Highly personable
- Respect of another's values (e.g. Not drinking)
- Well respected by sport/society members

If you have any questions or queries, please contact your sport/society alternatively email Sarah Latham (Student Activities Manager) at [s.latham@chester.ac.uk](mailto:s.latham@chester.ac.uk).

